



# In general

## Address

Colleruphus, Høje Sandbjergvej 11 D, D-2840 Holte, Denmark <u>www.colleruphus.dk</u>

## Contact

Telephone in the Cottage for emergency calls: Landlords phone and mail: Attendant on duty +45 4580 2812 +45 2992 8714, <u>udlejer@colleruphus.dk</u> +45 2992 9982

## Tenancy

Colleruphus can be rented in two ways:

- The Cottage: There is access to the entire Cottage minus the outside toilets. The outdoor areas are available for free - in agreement with any tenant of the campsite.

- The camp: There is only access to toilets and bath in the small building next to the cottage. The refrigerator in the basement can also be used by the scouts in tents.

Individuals can not hire Colleruphus (defined by the conservation authorities and municipalities). Ask the landlord if you are in doubt.

## Booking

Book via the website <u>www.colleruphus.dk</u>

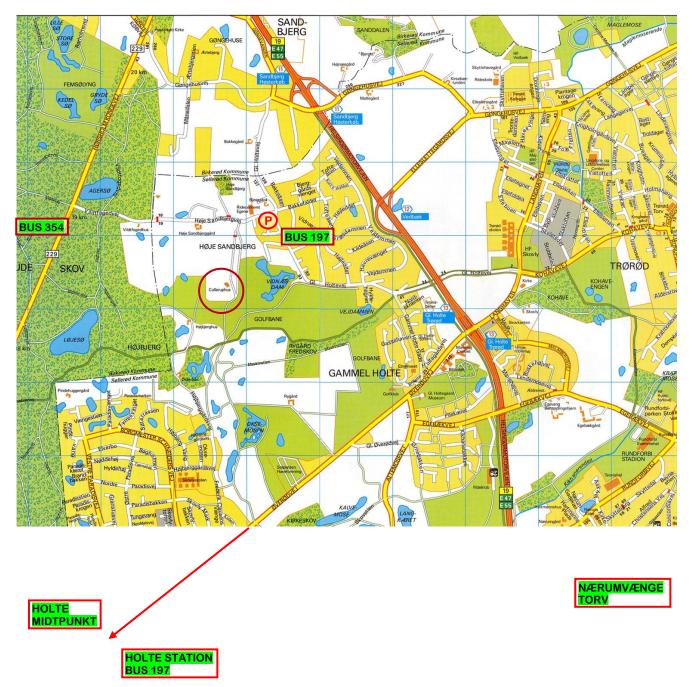
For security reasons a maximum of 72 persons are allowed to sleep in the Cottage. Excess persons must stay the night at the camp site. They will have to pay the camp fares (persons pr night). In the Cottage there are cutlery and crockery for 100 persons.

## Keys

The code for the lock on the gate and key box on the Cottage will be send to the responsible tenant via email a few days prior to arrival. The key has to be returned in the key box on departure.

## Parking

There are a limited number of parking spaces at Colleruphus (on the ramp and south of the Cottage). Parking is prohibited on the grass areas and the access roads. Other parking refers to the car park at the corner of GI Holtevej and Høje Sandbjergvej.



## **Public bus to Colleruphus**

The closest public transport to Colleruphus is bus 197 from Holte station to bus stop Bakkefaldet at Gl Holtevej and the corner of Høje Sandbjergvej. Bus 354 between Holte station and Nivå Station is running along the highway. Nearest bus stop is Vildtfogedvej at the 19 km stone. Find the bus plans at <a href="http://www.rejseplanen.dk">www.rejseplanen.dk</a>

Internet

There is wireless internet in the Cottage and at a part of the camp area. You'll receive the access code together with the information about the access to the cottage and the camp.

### Mail

Post Danmark will deliver the mail for Colleruphus in the mailbox, which is located on Høje Sandbjergvej beside the sign to Colleruphus. The key to the Cottage is also used for the mailbox.

### Shopping nearby

Shopping can be done ao here: Rema 1000, Malmbergsvej 1, Gl. Holte, +45 4580 3808 Super Brugsen, Trørødvej 76, 2950 Vedbæk, +45 4589 0026 SuperBest, Nærumvænge Torv 18, 2850 Nærum, +45 4558 5905 (delivery) Siesta Trørød Bageri. Trørødvej 69, 2950 Vedbæk, +45 4589 0005 Tenants without cars often choose internet suppliers such as <u>www.nemlig.com</u> or <u>www.irma.dk</u> to bring out groceries to Colleruphus.

### Garbage

Household waste is sorted into bags according to the instructions on the waste bins in the kitchen. Other waste is sorted as indicated on the outdoor waste containers.

#### **Helpful information**

Alarm: Ambulance, fire brigade, police: 112, <u>www.politi.dk</u> Akutklinik/Skadestue: Akuttelefonen 1813, <u>www.laegevagten.dk/akuttelefonen</u>, Pharmacists: Lyngby Hovedgade 27, 2800 Kongens Lyngby, +45 45 87 00 96, <u>www.lyngby.apotekeren.dk</u> Steno Apotek, Vesterbrogade 6 c, 1620 København, +45 33 14 82 66, 24/7 Falck tow truck and transport of patients: +45 7010 2030, <u>www.falck.dk</u> Taxi Nord: +45 4848 4848, <u>www.taxinord.dk</u> Coach: Nordsjællands Turistfart: +45 48 30 15 22, <u>www.Nordsjællandsturistfart.dk</u>

### **Cross Country activities - orienteering**

Rude Skov is an open wood but because the forest district has had bad experiences with materials for orienteering left behind, every activity must be reported. Read more at the Danish website Skov- og Naturstyrelsen <u>www.sns.dk</u>

Open fire may only be used at the assigned places.

### Attractions in the area

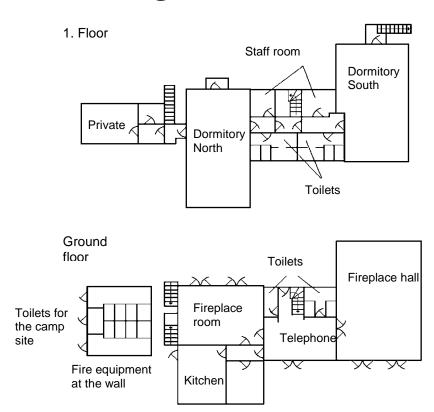
- \* GI. Holtegård (artmuseum) www.glholtegaard.dk
- \* Rudersdal Museer <u>www.museer.rudersdal.dk</u>

\* Nationalmuseet i Brede natmus.dk/museerne/brede-vaerk/

\* Frilandsmuseet i Lyngby natmus.dk/museerne/frilandsmuseet/



About the Cottage and the use of it



Ground plan of the Cottage

## The Cottage

The Cottage is a two-storey wooden building and as such it is not accessible for disabled people, but there are toilets for disabled and room for leaders on the ground floor.

On the first floor there are two dormitories and two bathrooms with showers and toilets. The northern dormitory can accommodate 29 persons and the southern has room for 36. At the ground floor there is a lounge (48 m2) with 5 tables and 45 chairs; a fire hall (96 m2) with 9 tables and 81 chairs, a hall (where the pay phone and cleaning room is situated), toilets, a toilet for disabled and a room for leaders with two sofa beds, table and chairs and a kitchen. Tenants at the campsite have in an emergency case the right to use the phone in the Cottage.

In the leader room there is an overhead projector, a whiteboard, and a screen. Bring your own materials and whiteboard pens.





## The kitchen

The kitchen includes electric cooker, 2 industrial ovens, coffee machine (can cook 2x10 liters of hot water or coffee), refrigerator of 700 liter, fully automatic dishwasher (read the manual on the wall in the kitchen), various pots, pans and other tools and dishes and cups for approximately 100 persons. In the basement there are refrigerators with some freezing capacity for the campsite and the cottage. REMEMBER TO BRING ALONG: Hand soap, hand sanitizer, dish soap, tea towels, cloths, toilet paper and kitchen towels.

### Heat

On arrival, heat regulation, which is installed in the leader room beside the kitchen is switched to "beboet" and the green light is then illuminated.

### **Dormitories**

Accommodation is in dormitories on mattresses placed on the floor. The mattresses may not be moved from the dormitories. Because of the fire hazard mattresses must lie between the walls and the yellow stripes on the floor (requirement from fire authorities) to keep the walking areas passable. Open flames are prohibited in the dormitories. Fire authorities have only approved accommodations at dormitories and rooms for leaders.

### **Rooms for leaders**

In the ground floor there are a room for leaders. It can be used as meeting room or as sleeping quarters for two people. On the first floor there are 2 rooms for leaders with 2 + 3 bunks.

### **Firewood**

The wood for the fireplace in the cottage is handed out in a wheelbarrow filled with firewood. Firewood for campfires has to be gathered at the campsite or brought from home. Do not saw or chop in living trees!

### Cleaning

In the Cottage you will find notices about how tables and chairs must be placed when leaving the Cottage.

In the kitchen you will find - on arrival - a cleaning plan to be followed. All necessary cleaning equipment can be found in the Cottage (in the cabinet in the hall or in the closet in the south corridor at the first floor). See also the House rules.

Final cleaning after your own clean-up can be ordered when booking.

Lack of cleaning will be performed for tenant's expense. It will be withheld from the deposit, if possible.



Colleruphus seen from the camp site

## **About the parcel**

## The parcel

Colleruphus is located at an 8 ½ acres of land (approximately 46,897 m2) rolling nature site. In the northwestern corner of the parcel there is a pond, which it is necessary to warn young children against as it is not for swimming.

For the sake of the relations with our neighbours, it is obviously not allowed to range in on adjacent land, when you walk to or from Colleruphus.

We also ask all lodgers to show respect for the vegetation and the fences, comprising among others of stone dykes.

## The camp sites

At Colleruphus there are campsites in various sizes. There are both small areas with room for a patrol or two, and areas with room for a troop or a division. There may be several tenants on the property, show respect - even against the tenants in the Cottage.

## The different campsites

## The fireplace area (Bålpladsen)

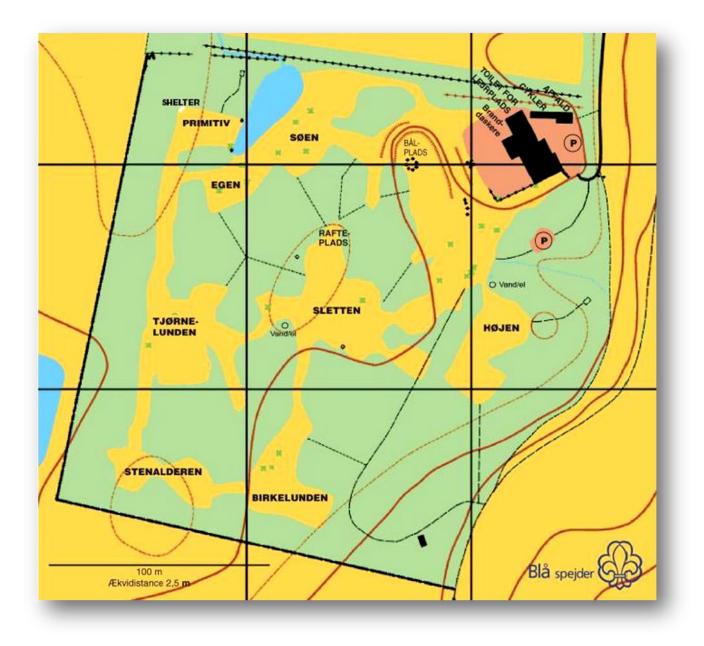
This area is also suitable as a play area. Itb is also used as a common area for campfires the southern end a large tent is placed. Water and electrical outlets is in the corner close to the campsite Højen.

## Højen (the Hill):

Højen is a shady area. It has usually a swing hanging from a tree on the slope. Suitable for 1-2 patrols. Water and electrical outlets are nearby.

### Sletten (the Flat):

Sletten is the newly renovated, large, open space and central camp wherefrom the pioneering poles also are available. There is room for 8-10 scout patrols with their own fireplace, etc. It is suitable for division tournaments. Water and electrical outlets is in the corner closest to Tjørnelunden. Nice play area.



## Tjørnelunden (Hawthorn grove):

Tjørnelunden is a large newly renovated area. Suitable for large scout tournaments with more than 10 scouts tents. A fine campsite for groups, who wants to be a side, fine play area. Nearest water and electrical outlets are in the corner close to Sletten at the entrance to Tjørnelunden.

### Søen og Egen (the Lake and the Oak):

Søen and Egen a is large and shady area with solitary trees and bushes.

### Stenalderen (the Stoneage):

Stenalderen is a smaller, remote and little shady campsite, suitable for 1-2 patrols.

## Birkelunden (the Birchwood grove):

Birkelunden is a medium size camp area with a few solitary trees. Water and electrical outlets can be reached at Sletten.



## Primitivpladsen (the Primitive site) with shelter: (Situated: N 55° 50.180 E 012° 29.650)

In the summer 2010 Colleruphus got a nice shelter with help from the Danish board for open air activities. The shelter can be booked via the website up till 4 days before arrival. Booking and payment will at the same time give access to the bath and toilets. Is the shelter not booked it can be used without charge. On the primitive site, there is also space for few tents.

### **Pioneering poles**

There are poles for smaller pioneering at the campsite Sletten. Put the poles back in the stand after use.

### **Drinking water and electricity**

There is a cold water tap and electrical plug between Bålpladsen and Højen and at the campsite Sletten and by the road to Tjørnelunden. Water taps are equipped with push-buttons to avoid water wastage. Ask when booking if you have need for larger quantities of water.

### **Campfire and fireplace**

Just west of the Cottage there is a small valley with a permanent campfire, which is mutual for tenants in the Cottage and on the ground.

Wood for the campfires and fireplaces must be collected on the site. It is not allowed to use either the wood for the fireplaces in the Cottage or the pioneering poles as firewood.

New fireplaces may only be established if they are restored properly. See the policy rules.

### **Toilet and bathing facilities**

In the toilet building at the north end of the Cottage there are two bathrooms with 2 toilets and 2 showers with hot and cold water. In addition, there is a toilet for disabled people with own shower. In the building there is also a large sink with hot and cold water. Since there may be multiple tenants on the property it may be necessary to share the cleaning of the toilet building.

### **Cleaning and clean-up**

When the toilet building has been used the place must be cleaned. The necessary cleaning equipment is to be found in the toilet building. Camp sites - and the area you have used - must be left clean before leaving.

See the house rules.

## Telephone

If there are tenants in the Cottage the phone can be used in case of emergency.



The large gathering tent situated between Højen and Sletten and used by the camp guests in common.

## House rules at Colleruphus

Please help us to protect Colleruphus and create a good relationship with the neighbours.

1. The property must be used, so no damage occurs. If it happens anyway, the camp inspector must be informed by the cleaning plan or by mail to <u>colleruphus@spejder.dk</u>. Repairing the damage is done on the tenant's expenses.

2. Please show respect for other tenants in the Cottage and on the campsite.

3. Electrically amplified music and speech must not be used in the open. Loud music to open doors or windows or other noisy behaviour is not allowed.

4. Traffic in or across adjacent land is prohibited.

5. Parking is not allowed on pasture or access roads. If there is no space left on the gravel area around the Cottage, please use the parking lot at the corner of GI. Holtevej and Høje Sandbjergvej.

6. Indoor smoking is prohibited. Open fires are also prohibited in the dormitories.

7. Indoor there is a maximum room for 71 overnight guests who must use the dormitories and rooms for leaders (requirement from the fire authorities).

8. Furniture from inside the Cottage may not be used outdoors.

9. Firewood may only be used in the fireplaces in the Cottage. Firewood for campfires shall be gathered on the site. Do not saw or cut in live trees!

10. Goods and equipment cannot be placed at the property before and after the lease without special permission.

11. The Cottage must be prepared prior to departure due to the cleaning plan, which upon arrival is in the kitchen. When the cleaning is done, and checked the plan, leave the plan on the kitchen table. Look at the notices in the rooms, how tables and chairs must be placed when leaving the Cottage. All necessary cleaning materials can be found in the Cottage (in the cabinet in the hall or in the closet in the south corridor on the first floor). Remember to put things in place after use.

12. The campsite - and the area you have used - must be left clean (no waste, rocks or pioneering poles), so the grass can easily be mowed.

13. When leaving you have to clean the toilet building if you have used it during your stay. The necessary cleaning equipment are in the building. Remember to put them back after use.

14. You may only establish a new fireplace after removing the turf. The fire place must be restored by replacing and watering the turfs, so there will be no gaps in between.

Violation of the above rules is regarded as a non-compliance of the lease and may result in immediate expulsion and / or liability.